

HOW TO... Self-Report CME



- **Scan the QR code**
- Or visit TMA's website: www.texmed.org → **Education** → **Self-report CME**
- Or click the link: [Self-Report CME](#)

➤ Log in using your TMA website account* credentials, then follow these steps.

- **Location:** Select the city or town where the event took place. If the event was held online, choose 'Online.'
- **Year:** Select the year you attended the event. Skip **Partial Description** and **Event Code**.

List Events with CME

Location: All locations

Year: All years

Partial Description: [input field]

Event Code: [input field]

Filter

- Click **Filter**.
- Find the activity you attended, click **Record Attendance**.

Record Attendance	Human Resources: Best Practices for the Medical Office (Amarillo Medical Specialists)	Amarillo	01/26/20
Record Attendance	Leadership Summit	Austin	01/26/20
Record Attendance	Legislative Update: What's on the Horizon	Denison	11/14/20
Record Attendance	Legislative Wins and the Work Ahead (Ablene CMS)	Ablene	02/27/20

➤ Under **CME Total Credits Attended** column, enter the time you attended in quarter-hour increments (e.g., 0.25, 0.50, 0.75, 1.00). You cannot exceed the 'CME Total Credits Available.' If other credits such as DEA SUD Training or Ethics are available, they will be listed in the CME Total Credits Available column. Please enter the time you attended those sessions as well.

- Check the box to certify your attendance.
- Click "Record CME."

Event Details

Record the amount of time in quarter hour intervals that you attended each event. There are different types of education credits. Be sure to choose the correct one. Check the checkbox before clicking the Record CME button.

Event Description	Event Date	CME Type	CME Total Credits Available	CME Total Credits Attended
Leadership Summit Austin	01/26/2024	AMA PRA CAT 1	7.75	<input type="text" value="0"/>
Leadership Summit Austin	01/26/2024	DEA SUD Training	1	<input type="text" value="0"/>
Leadership Summit Austin	01/26/2024	ETHICS	7	<input type="text" value="0"/>

I certify to the best of my knowledge that the above information is correct.

Record CME Cancel